



## AMRITSAR COMPUTER TRADERS ASSOCIATION MEMBERSHIP/RENEWAL FORM

NEW MEMBERSHIP

RENEWAL

### PERSONAL DETAILS

Name of Company .....

Forename .....

Surname.....

Work Address: - .....

Residence Address: .....

Centrex No's:- ..... Connect..... Resi. Phone.....

Mobile Number ..... Mobile Number for ACTA Business Group.....

Website / Email:- .....

Year of Incorporation ..... DOA ..... Date of Birth.....

E-Mail Address.....

Affix  
Your  
Snap

### BUSINESS DETAILS

**Government Registered Proof:** Please provide a copy of one or more of the following documents for verification:

- Business Registration Certificate     GST Registration Certificate     Trade License  
 MSME Certificate     Any Other GOVT Certificate [ \_\_\_\_\_ ]

### COMPANY DETAILS

Total No. of Employees: -     1-5     6-10     11-50    If More Please Specify .....

Name of Other Partner / Director .....

(Please Fill Separate form for other Partner/Dir.)

Designation (Partner / Proprietor) .....

### Terms and Conditions for Membership:

1. **Business Type:** Must be involved in the computer industry (Hardware, Software, Services).
2. **Business Registration:** Should be legally registered and compliant with local regulations.
3. **Business Operation:** Typically needs to be operational for a certain period and demonstrate stability and professionalism.
4. **Proof of Address:** Must provide evidence of the business's physical address, such as utility bills or lease agreements.
5. **Verification Process:** Be prepared for the association to verify the address through additional means if necessary, such as contacting the issuing authority or conducting a site visit.
6. **Document Authenticity:** The proof of address document must be official and authentic, with no alterations. It should clearly display the business's name and the address.

7. **Respectful Communication:** Members are expected to communicate respectfully and professionally with suppliers, competitors, and other members of the association. Harassment, discriminatory behavior, or offensive language is strictly forbidden.
8. **Eligibility:** Membership is open to businesses involved in the Trading, Repair, Sales, or Support of computer Hardware, Software, and related products.
9. **Compliance with Code of Conduct:** Members must adhere to the association's code of conduct, ensuring ethical business practices and professionalism in dealing with customers and other ACTA members.
10. **Payment of Membership Fees:** Annual membership fees must be paid in full upon approval of the application and by the renewal deadline each year.
11. **Participation:** Only registered Members are encouraged to attend meetings and Company events, and networking activities hosted by the association. Participation is restricted to members only. Friends and family members are strictly prohibited, and violation of this rule may result in the cancellation of membership.
12. **Social and Political Neutrality:** Members agree not to use the association for any social, political, or religious propaganda. The association remains strictly professional and business-focused. Members are prohibited from using the association's platform (Whatsapp Group) to promote any political or social agendas, opinions, or ideologies. Any actions or statements that could negatively impact the association's reputation will be grounds for review and possible termination of ACTA membership.
13. **Termination of Membership:** The association reserves the right to terminate membership if a member violates the code of conduct, engages in illegal activities, breaches the social or political neutrality policy, or fails to pay the membership fees.
14. **No Transfer of Membership:** Membership is non-transferable and is only valid for the business listed on this form.
15. **Liability:** The association will not be held responsible for any legal or financial obligations incurred by a member in the course of their business.
16. **Dispute Resolution:** "Any disputes between members should be resolved internally by the Grievance Committee, provided a formal written complaint has been submitted. Complaints can be submitted in writing or emailed to the association's official email ID."
17. **Changes in Business Information:** Members must promptly notify the association of any changes in their business details such as address, ownership, or services offered.

**Acknowledgment & Agreement:**

By signing below, I hereby acknowledge that I have provided accurate, government-registered proof of my business, have read and understood the terms and conditions of membership in the Amritsar Computer Traders Association, and agree to abide by them. I understand that if I breach any of the membership terms and conditions, my membership may be terminated.

Signature..... Date.....

**Office Use Only:**

Membership Approved (Y/N) \_\_\_\_\_ | Membership ID \_\_\_\_\_

Payment Received | \_\_\_\_\_ | Date of Approval | \_\_\_\_\_

Introduced By: - Signature..... Signature.....

Membership Valid to: .....

Enroller's Signature.....Date.....